**Stony Creek Free Library**

 *Board of Trustees Meeting* – Minutes for June 10th 2025

 **Attendees**: Ed Lowell, Doreen Ryan, Adrian Bode, Sandy Watson, Sue Brooks, Ronda Thomas, Jill Diamond (lib.staff)

 The meeting was called to order by Ed Lowell @ 6:03P. Review of the Minutes for May was completed and a motion was made by Sue to accept said Minutes, 2nd by Doreen, vote done and motion carried.

 **Financial Report***: General Fund*: $76,495.79. Adrian asked for details on the cost of snow removal for the ’24-’25 season. Sue will get back to her via an e-mail.

 **Director’s Report**: (See Copy). Noted increases in circulation – Check outs, Holds placed & filled. Plan to repaint the Book drop is ongoing and Lawncare service is pending Board approval (see Bldgs. & Grounds). Concerns with electric @ the Gallery and the furnace running (not responding to shut-off from thermostat). Ronda shut off the breaker. Total patron count was up slightly and programs were attended.

 **Fundraising**: Reviewed Raffle ideas for Mtn Days – Ed agreed to check with Dane re: tubing tickets and to connect with Stewart @ Harrisburg Lodge to see about gift certificate. On a separate note – we will check with Dot @ SCI if they are interested in hosting a Dine-for-the-Library type night- where % of dinner receipts are set aside for donation to SCFL. Sandy will contact Jen Doll for expense info related to food and supply costs from last yr. Mtn days. She will also check on application process for Dept. of Health certificate to be a food vendor @ Mtn Days.

 **Buildings & Grounds**: Gallery wiring – Ed is still having difficulty getting a work date from Bill Farr to provide an estimate for work needed @ the Gallery. Ed asked other members for other referrals & references for electricians. Sue came up with Matt Hoffman and agreed to contact him on the matter. Ed will check with “Mr. Electric”. While panel box is relatively new, the issue with the light switch and electric thermostat have been cause for concern. It was also noted the power bill had gone up. Breakers will remain off until we get an electrician to evaluate. Generator Estimate – the Board agreed the most competitive bid and closest provider will be chosen to install and maintain the on-demand generator and ancillary items. Sue Brooks made a motion to accept the bid with Long Energy ($8,565) and Doreen 2nd, vote done and motion carried. Discussion continued with proposal to see if they will bargain and come down on the price per gallon on the 1st propane fill. The installation – per their written estimate, is for 2- 120 gal. tanks with monitors. Doreen made the cost comparison of buying vs rental. Sue made a motion to have the Library purchase the tanks for $1,800 and Doreen 2nd it. Motion was carried. Given the grant money total is $11,000, it made sense to use the difference from the $8,565 cost to be allocated for the cost of the tanks. (Leaving around $600 for further work projects related to the generator installation, like- propane filling, etc.). Lawn service for 2025 season- estimates were reviewed. Ed made a motion to accept Josh for hire and Sue 2nd the motion. Motion passed.

 **Correspondence & Communication**: Sue & Adrian coordinated donation info and Thank-You needs.

 **Old Business**: Memory Book Board – discussed design features and Adrian will ask Cherie for a color proof to use to better promote the project. We plan to have a sign to display the concept for Mtn Days and will need to come up with an application form for those who wish to purchase a book spine to inscribe with donor’s name or in Memory of- honor to support the SCFL. Sandy made a motion to go ahead and order the Memory Board ($517.72) and Doreen 2nd it. Vote done and motion carried. Adrian will contact Cherie to go ahead with the order. Mtn Days menu to include whole baked potatoes & fixin’s (sour cream, bacon bites, cheesy sauce, melted butter, chives (?). Ed volunteered to make 3 pans of his famous (last yr. it sold out!) mac & cheese. More details to be discussed at the next mtg s/p reaching out to Jen. Ed will purchase his own ingredients and was asked to submit receipts. Other items may be purchased @ BJ’s or restaurant supply outlet, like in Whitehall or Albany.

 **New Business**: Sue reminded trustee members that her 6-month trial period for Treasurer is ending. She agreed to continue through 2025 and was glad for the assistance from former treasurer (Ronda). Ed made a motion to go into Executive Session re: personnel topic, @ 7:25, Doreen 2nd the motion. At 7:34, Sandy motioned to come out of the Session as issue was resolved. Ed 2nd the motion.

 **Adjournment**: Sue made a motion to Adjourn as there was no more new business brought up, Doreen 2nd it. Meeting was adjourned @ 7:35P

 *Respectfully Submitted*,

 Sandra Watson, Recording Secretary