

Stony Creek Free Library

Board of Trustees Monthly Meeting – Minutes for February 11, 2025

Attendees: Ed Lowell, Doreen Ryan, Sue Brooks, Adrian Bode, Sandy Watson, Ronda Thomas, Jill Diamond

The meeting was called to order by Ed Lowell @ 6P. A review of the Minutes was done and Adrian motioned to accept the Minutes & Doreen 2nd it. Motion carried-then the Secretary noticed a need for correction after seeing the copy of the Directors Report-> the application deadlines for the grant proposals (generator project) were reversed – they should read the Adirondack Foundation grant is due 2/7 & the SALS Challenge grant is due 3/31.

Financial Report: *General Fund; \$59,401.79, Annual Appeal* was \$430.00 with additional deposits in Jan. & 2/10/25 to bring total to \$730. Current Treasurer, Sue, is now working with Patriot software and getting some assistance from former Treas., Ronda.

Director's Report: The month of January was notably a time of transition & learning (See copy of Director's Report). Highlights include; the submission of the Annual Report for SALS – Trustee Watson made a motion to approve the Report, 2nd by Trustee Ryan and motion passed unanimously. Upcoming Valentine's program (free) will be led by Jill this Thur., 2/13, @ 6P for heart shaped soapmaking. Belle Tyniac will be staining the new Gallery bookshelves and plans to be volunteering time there every other Sat. Cindy is working on a historical program to be held in April, date & time TBA. Library staff will be available to support the upcoming fundraiser on 3/1/25.

Fundraising: Book-n-Bake Sale is set for Sat. 3/1/25 → 9A-1P in the Gallery. Volunteering Board members will show up early to set up tables, signage, cashbox, etc. and will staff the event. Good promo's noted on Facebook, Library Bulletin Bd. and Ronda will contact *The Chronicle*. Proceeds go to help fund the generator project.

Buildings & Grounds: Reminder for Moses re: snow-removal includes the stairs & sidewalk @ the Gallery. Adrian will text him. Sue reports no receipts have been yet submitted by him for service. Ed is setting up a meeting with Chuck re: heating system @ the Gallery, he awaits RSVP and will send e-mail to the Board members with the date & time, inviting us to join them if we wish. Ed shared estimates and proposals from: Ian English of **Advanced Power**; *Generac* 2 sizes: 10kW WiFi Series & 14kW WiFi series, **Suburban Services Group, Inc.** (2 generators; 1 ½ gal. and 2 ½ gal/hr. size) and Dwight Methusa from **Capital Power** (*Kohler* brand). The Board discussed some pros & cons of each and agreed we need more time to decide which system will best suit our needs and budget. Ed made a motion to table the discussion for future meeting when we know more about the grant outcomes to see where we stand budget-wise. Adrian 2nd it and motion carried.

Correspondence & Communication: Ed let us know he has received phone calls from donors to the Annual Appeal saying they appreciated the Thank-yous that Adrian sent them. Donations are still coming in. Acknowledgements are up to date for now.

Old Business: The formal Agreement between the Town and SCFL has been received, signed by Ed, & given to Rec. Sec. for file. We reviewed Library closure due to bad weather & when there are school closures for such. Ronda reminded us this decision has historically been from of the Dir. and we agreed to continue this way and for the Dir. to inform Trustees, ie. via e-mail.

New Business: Cost estimate for the Donor "Bookcase" Display; 36"x 43" with acrylic sign and installing hardware \$520. We had questions about the size and orientation of the book "labels", the kind of ink, layout-number of shelves, capacity, colors, spacing, borders, etc. Adrian will see if Cherie can provide some answers and give us a clearer vision to this proposal. Jill let us know she has been gathering a contact list of volunteers that may be available to help with future fundraising projects, etc. 7:15, Adrian motioned to go into brief Executive Session (re: staffing) , Sandy 2nd the motion. 7:17 Executive session closed and issued resolved.

Adjournment: Sue made a motion to Adjourn the meeting & Doreen 2nd it. Motion was carried and meeting adjourned @ 7:18P
Respectfully Submitted, Sandra Watson, Recording Secretary